

**Financial Policy Handout**  
**(Effective April 1, 2018)**

Patients are required to pay balances in accordance with the following guidelines:

- Payments may be made using Cash, Checks, or Credit Cards
  - MasterCard, Visa, American Express or Discover are accepted.
- Physician office and therapy visit co-pays are required on the date of service. Lack of co-pay payments for any visits may result in rescheduling of the service.
- Extended payment plans are available upon approval with a maximum extension of twelve (12) months and a minimum payment of \$50.00 per month.
- Delinquent accounts will be referred to a collection agency at which time additional fees will be assessed.

If you are unable to meet these terms, please contact the Patient Accounting Office at (360) 299-1378 or (855) 440-4200 ext. 1378 to make arrangements.

**If you need help paying your bill, financial assistance is available to those who qualify.**

**Please contact our Patient Accounting Office at 360-299-1378 or 855-440-4200 x1378 for Information or go to our website at:**

<http://www.islandhospital.org/billinginsurance>