



**REQUEST FOR CONVICTION CRIMINAL HISTORY RECORD (RCW 10.97)**

\$16 Fee — Conviction Criminal History Record Information Based on Name and Date of Birth  
• For a \$12 fee and an immediate response using a credit card, access our web site listed above.

\$3 Fee — Conviction Criminal History Record Information Based on Fingerprints  
• Full set of fingerprints on a fingerprint card is required for processing.

\$10 Fee per Notary Seal — Notary Letter(s) in Addition to Criminal History Record Check  
• Requesting \_\_\_\_\_ Notarized Letter(s)

NOTE: The requested record information is furnished solely on the basis of name and/or description similarity with the subject of your inquiry. Positive identification or non-identification can only be effected upon receipt of fingerprints. Applicant may be advised of inquiry.

**SUBJECT INFORMATION:** (Please type or print clearly)

Applicant's Name \_\_\_\_\_  
Last First Middle

Alias/Maiden Name/Other Names Used \_\_\_\_\_

Date of Birth \_\_\_\_\_  
Month/Day/Year

**REQUESTOR INFORMATION:** (Please type or print clearly)

Name \_\_\_\_\_

Address \_\_\_\_\_  
City State ZIP Code

Contact Phone Number (\_\_\_\_\_) \_\_\_\_\_

Would you like your results e-mailed or mailed? (Please select only one)

Mailed (It may take up to 14 business days to respond when mailed)

E-Mailed\*

E-Mail Address \_\_\_\_\_

Password \_\_\_\_\_  
(Password must be 8-15 characters)

\* Results can only be e-mailed for name and date of birth inquiries. Fingerprint-based background checks and notary letters will be mailed. Password is required to open encrypted PDF results.